

**Minutes of the 18th Neighbourhood Plan Committee meeting held on
Tuesday 10th January 2017 at 7:30pm in Wickham Market Resource Centre**

Present:

Cllr Dick Jenkinson (Chairman)	George Hering
Colin Owens	Cllr Robin Cooke
Ray Lewis	Sue Jones
Arthur Stansfield	Cllr Edna Salmon

In attendance: Jo Jones – Clerk to the Council

1. Chairman's opening remarks and to receive apologies for absence

Apologies were accepted from Angela Hadley, Anne Westover, Wendy Stoney and Steven Brown, SCDC.

2. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 13th December 2016

These were **Unanimously Proposed for Approval**. The minutes were signed by the Chairman as a true record.

3. To consider matters arising and actions from the Neighbourhood Plan Committee meeting held on Tuesday 13th December 2016 and the updated Neighbourhood Plan Action List

The Action List and Schedule were updated accordingly.

4. Housing Needs Assessment document – Confirm required amendments

The Chairman gave information regarding the proposed amendments that needed carrying out to this document. Concerns were raised regarding the predicted number of new homes stated within the document to which the Chairman provided clarification.

Action 18.1 – Chairman to ask AECOM to amend factual errors and point out that some of the comments made were not supported by the Committee.

5. Heritage and Character Assessment – Confirm required amendments

Sue Jones provided details regarding the required amendments to this document and it was agreed some alternative photos should be sought to be included within the report. On behalf of the Committee the Chairman thanked Sue, Anne and Ray for all their hard work carried out. **Action 18.2 - Jo/Dick to send covering letter and proposed amendments to AECOM.**

6. Consider response to proposal to develop the field next to the Glebe Allotments

The Chairman provided details regarding the proposal received from Andrew Dutton and also gave information regarding the map supplied with the correspondence. It was agreed the same objections to those previously given in respect of this site still stood.

Action 18.3 - Chairman to inform Parish Council of this decision.

7. Sizewell C stage 2 submission

The Chairman reported on a recent meeting attended by himself, Jo Jones, Anne Westover, Cllr Margaret Blackall and Cllr Mike Margetts with Planning Aid England at Hacheston Village Hall. He provided details regarding the main concerns that would be included within the response to be compiled by the Parish Council and confirmed information provided from the Traffic & Parking e-spreadsheet would also be included within this response in respect of the proposed increase in traffic volumes.

8. Communications Update

Nothing to report.

9. Any Other Business

Colin Owens confirmed the end of grant form had now been submitted to Locality to which himself and Jo Jones also provided details. There was a brief discussion and it was agreed it may be possible the Committee would need to consult a Planning Consultant to assist in writing the final plan. The Chairman asked Colin Owens to look into the budget for the second stage of the grant funding available from Locality.

18.4 – Colin Owens to look into 2nd stage of Locality Funding Budget.

There was a discussion regarding the schedule and it was agreed the Draft Objectives would be compiled for February meeting by the following working groups:-

Housing for All – Social & Community Working Group

An inclusive and Caring Society – Social & Community Working Group

Maintaining the Green Environment – Environment Working Group

Traffic & Parking – Business & Infrastructure Working Group

Better Facilities & Services – Business & Infrastructure & Environment Working Group

An Attractive Village Centre – Business & Infrastructure & Environment Working Group

A Viable Community – Business & Infrastructure

18.5 – Chairman of the 3 working groups to produce draft objectives by 14.2.17.

The Chairman informed the Committee he had recently attended a meeting with Bryan Hall, Colin Owens and Mr Richard Hayward regarding the possibility of acquiring some land to provide additional long stay car parking within the village. He provided further details regarding the possible site discussed and confirmed Mr Hayward was generally in favour of providing this land for car parking.

10. Public Forum

There were no members of the public present.

11. Date of next meeting

The next meeting of the Neighbourhood Planning Committee will be held on Tuesday 14th February 2017.

There being no further discussion the Chairman formally closed the meeting at 9:30pm

Signed:.....

Dated:.....